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# OREGON SOCIETY OF RADIOLOGIC TECHNOLOGISTS BYLAWS

Adopted 4/11/2019

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## **ARTICLE I – NAME**

The name of this organization shall be the Oregon Society of Radiologic Technologists, hereinafter referred to as OSRT, and is affiliated with the American Society of Radiologic Technologists hereinafter referred to as ASRT.

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## **ARTICLE II – PURPOSE AND DEFINITION**

1. The purposes of OSRT shall be to advance the professions of radiation and imaging disciplines and specialties; to maintain high standards of education; to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic technologists.
2. Radiologic technologist shall be the term used to define radiographer, nuclear medicine technologist, radiation therapist, sonographer and magnetic resonance technologist and shall be used to describe the areas of certification or licensure. Additional terms of description may be used as adopted by the ASRT to define new areas of certification or licensure.

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## **ARTICLE III – GOVERNING BODY**

The American Society of Radiologic Technologists (ASRT) shall be the governing/advising body. The Society shall be governed by the ASRT Bylaws and regulations pertaining to ASRT affiliate organizations. The Society needing counseling shall submit its problems to the ASRT through appropriate channels.

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## **ARTICLE IV – MEMBERSHIP**

### **SECTION 1: POLICY**

1. The OSRT is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
2. The OSRT shall be nonsectarian, and nonpartisan. The name of the OSRT or any of its officers or board of directors in their official capacities shall not be used in connection with a commercial company or with any partisan interest for other than regular functions of the OSRT
3. All candidates for membership shall submit the prescribed application form properly completed together with the required dues and shall furnish any additional information as may be required.

### **SECTION 2: CATEGORIES OF MEMBERSHIP**

1. Voting Members

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- 31 a. Active members  
32 i. Shall be those radiologic technologists who are registered or credentialed in a primary modality by certification agencies recognized  
33 by the ASRT or hold an unrestricted license to practice radiologic technology under Oregon statute. They shall have all rights,  
34 privileges and obligations of membership including the right to vote, debate, hold office and serve as a delegate in the ASRT House  
35 of Delegates  
36 b. Life members  
37 i. Voting members who have rendered unusual service to OSRT. Life members shall be selected by a unanimous vote of the entire  
38 Board of Directors. They shall have all rights, privileges and obligations of Active members. They shall pay no membership dues  
39 c. Retired members  
40 i. Shall have all rights, privileges and obligations of Active members except to hold office or serve as a delegate and are those who  
41 meet the following qualifications:  
42 ii. Have requested this status from the OSRT and  
43 iii. Have retirement status or hold a certificate of recognition from a certification agency recognized by the ASRT or  
44 iv. Meet Social Security Administration requirements for retirement.
- 45 2. Non-Voting Members  
46 a. Student members  
47 i. Those who are enrolled in primary medical imaging or radiation therapy programs. They shall have all rights, privileges and  
48 obligations of Active members except to vote and hold office. Eligibility for Student membership shall terminate upon initial  
49 certification.  
50 b. Limited x-ray machine operators  
51 i. Those who perform diagnostic x-ray procedures on selected anatomical sites, hold a permit to practice limited radiologic technology  
52 under Oregon statute, and are not registered radiologic technologists. They shall have all rights, privileges and obligations of Active  
53 members except to vote, hold office or serve as a delegate.  
54 c. Supporting members  
55 i. Those who are or have been employed in the technical, educational, managerial or corporate aspects of the medical imaging and  
56 radiation therapy profession and do not qualify for other categories of membership. They shall have all rights, privileges and  
57 obligations of Active members except to vote, hold office or serve as a delegate.  
58 d. Honorary members  
59 i. Those individuals selected for their service to the OSRT. They shall be selected by a three-fourths vote of the entire membership of  
60 the Board of Directors. They shall have all rights, privileges and obligations of Active members except to vote, hold office or serve as  
61 a delegate. They shall pay no membership dues.

#### 62 SECTION 4: MEMBERSHIP FEES

- 63 1. Dues for all members, proposed by the Board of Directors, require adoption by a two-thirds vote of the members voting at the annual meeting.  
64 Intent to change dues shall be communicated to all members a minimum of 45 days prior to the beginning of the annual meeting.  
65 2. Dues shall be paid by the expiration date. No member who is in arrears for dues shall vote, hold office or be entitled to receive reports of the  
66 transactions of OSRT.

#### 67 SECTION 5: RESIGNATION

68 Any member shall have the right to resign by written communication to the Executive Secretary. Any member who has resigned in good standing may  
69 be reinstated after paying the dues for the year in which they are reinstated.

70 **SECTION 7: REINSTATEMENT**

71 A member who has resigned or whose membership has been deleted from the OSRT for reasons other than censure, reprimand or removal may be  
72 reinstated only upon applying for reinstatement and payment of the dues for the year in which they are reinstated.

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74 **ARTICLE IV – OFFICERS**

75 **SECTION 1: QUALIFICATIONS**

76 The officers of OSRT shall be voting members, employed in the practice, education, or administration of radiation or imaging disciplines or specialties,  
77 and voting members of the ASRT.

78 **SECTION 2: OFFICERS**

79 The officers of OSRT shall be:

- 80 1. Senior Board Member
- 81 2. Immediate Past President
- 82 3. President
- 83 4. Vice President
- 84 5. President-Elect
- 85 6. Secretary-Treasurer
- 86 7. Additional officers as recommended by the Board of Directors and ratified by the membership.
- 87 8. The office of Secretary-Treasurer may be divided into two offices

88 **SECTION 3: ELECTION**

- 89 1. The Vice President, President-Elect, Secretary-Treasurer, or any other officer shall be elected by a majority vote of the members voting at an  
90 Annual Meeting.
- 91 2. Such voting may be by voice if only a single candidate is nominated; in all other instances, voting shall be by ballot. Tie votes shall be determined  
92 by lot.

93 **SECTION 4: TERM OF OFFICE**

- 94 1. The Vice President, Secretary/Treasurer or Secretary and Treasurer shall serve for a term of one year or until his/her successor has been appointed or  
95 elected.
- 96 2. The President-Elect shall serve for a term of one (1) year as President-Elect, one (1) year as President and one (1) year as immediate Past President  
97 and one (1) year as Senior Board Member
- 98 3. The term shall begin at the close of the Annual Meeting.
- 99 4. All officers shall surrender to their successors all records and properties belonging to OSRT

100 **SECTION 5: NOMINATION**

- 101 1. A nominating committee of shall be appointed by the Board of Directors, within thirty (30) days following the date of the Annual Meeting.
- 102 2. The committee shall satisfy itself that all candidates have the proper credentials. If candidates are not present, they must indicate, in writing,  
103 willingness to serve if elected.

104 **SECTION 6: DUTIES OF OFFICERS**

- 105 1. Senior Board Member

- 106 a. Shall preside at meeting of the Board of Directors in the absence of the President  
107 2. Immediate Past President  
108 a. Shall be a member of the Finance Committee  
109 3. President  
110 a. Shall preside at all meetings of OSRT.  
111 b. Shall be ex-officio member of all committees, except the Nominating Committee;  
112 c. Shall appoint committees unless otherwise provided in these bylaws.  
113 4. President – Elect  
114 a. Shall become familiar with the activities of OSRT and shall make all preparations necessary for elevation of the office of President  
115 5. Vice -President  
116 a. Shall become acquainted with all the duties of the President;  
117 b. In the absence of the President, the Vice President shall assume the duties of President.  
118 6. Secretary - Treasurer  
119 a. Shall keep a correct and permanent record of the membership;  
120 b. Conduct correspondence.  
121 c. Shall receive and keep funds of OSRT and pay out same only upon order of the Board of Directors;  
122 d. At the time of the Annual Meeting, the Secretary-Treasurer shall make a full financial report, which shall be incorporated into the minutes;  
123 e. Any of the duties of the Secretary-Treasurer may be assigned, by the Board of Directors, to an Executive Secretary

#### 124 **SECTION 7: ELIGIBILITY**

125 An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status  
126 changes.

#### 127 **SECTION 8: VACANCIES**

- 128 1. President  
129 a. A vacancy in the office of President shall be filled by the Vice President  
130 2. Vice –President, Secretary-Treasurer, Secretary, Treasurer  
131 a. A vacancy in the office of Vice President, Secretary-Treasurer, Senior board member, Immediate Past President or either of the two  
132 Immediate Past Presidents shall be filled by an appointment agreed upon by three-fourths (3/4) majority vote of the remaining Board of  
133 Directors.

### 134 **ARTICLE V – MEETINGS**

#### 135 **SECTION 1: ANNUAL MEETING**

- 136 1. OSRT shall hold an annual meeting each year to conduct any necessary organizational business.  
137 2. OSRT may permit membership to participate in any necessary business such as election of officers or amending bylaws, through any means of  
138 communication deemed appropriate and secure by the Board of Directors.

#### 139 **SECTION 2: SPECIAL MEETINGS**

- 140 1. Special meetings of OSRT may be called at such time and place as may be designated by the Board of Directors. A majority of this group shall  
141 constitute sufficient authority.  
142 2. Members shall be notified at least fifteen (15) days in advance of such meetings, together with a statement of the business to be transacted. No  
143 essential business other than that specified shall be transacted at a special meeting

144 **SECTION 3: QUORUM**

145 A quorum for any business session at any meeting shall consist of not less twenty (20) voting members, including two officers

146 **SECTION 4: VOTING**

- 147 1. Members may attend, but only voting members shall vote.  
148 2. There shall be no proxy voting

149 **ARTICLE VI – BOARD OF DIRECTORS**

150 **SECTION 1: COMPOSITION**

- 151 1. The Board of Directors shall be composed of, the officers of the OSRT and a non-voting student member.  
152 2. The term of Chairman shall not exceed one year.  
153 3. Additional directorships may be established by a vote of the voting members of the OSRT. Such directors shall serve for a period of one year and shall  
154 not succeed to the chairmanship.  
155 4. A student member shall be elected by a majority vote of the members of the BOD to serve a one year term as a non-voting member of the Board.

156 **SECTION 2: QUALIFICATIONS**

157 Members of the Board of Directors, other than the non-voting student member shall be Voting members of OSRT.

158 **SECTION 3: DUTIES**

- 159 1. The duties of the Board of Directors shall be to:  
160 a. Be vested with the responsibility of the management of the business of the corporation.  
161 b. Provide for the audit of the books and accounts.  
162 c. Control all funds and/or properties.  
163 d. If necessary, change the dates or locations of the annual meeting, and in the case of state or national emergency, to cancel the annual meeting.  
164 e. To provide for the election and installation of officers.  
165 f. Employ such personnel as may be necessary to conduct the business.  
166 g. Fulfill requirements of the ASRT regarding annual renewal, including documentation of corporate existence and proof of IRS tax exemption status  
167 and documentation of appropriate tax returns being filed with the IRS in the prior year.

168 **SECTION 4: VACANCIES**

169 A vacancy in the position of either of the senior board member or immediate past presidents shall be filled by an appointment agreed upon by three-fourths  
170 (3/4) of the remaining members of the Board of Directors

171 **SECTION 5: MEETINGS**

- 172 1. The Board of Directors shall meet at least annually at the annual meeting.  
173 2. The President, or a majority of the members of the Board of Directors, may call a special meeting provided a fifteen (15) day notice to all Board  
174 members is given.

175 **SECTION 6: VOTING**

- 176 1. Voting may take place using any means deemed appropriate and secure by the Board of Directors.  
177 2. All actions taken outside regular meetings must be ratified and made a part of the minutes at the next regular Board of Directors meeting.  
178 3. There shall be no proxy voting.

179 **SECTION 7: QUORUM**

180 A majority of the Board of Directors present shall constitute a quorum.

181 **ARTICLE VII – COMMITTEES**

182 **SECTION 1: ADMINISTRATIVE COMMITTEES**

- 183 1. Establishment
- 184 a. The Board of Directors shall establish administrative committees as deemed necessary to aid the OSRT in carrying on its activities.
- 185 2. Appointment
- 186 a. The President shall appoint the chairman and members of all administrative committees.
- 187 3. Vacancies
- 188 a. A vacancy in any administrative committee shall be filled by appointment by the President.

189 **SECTION 2: MODALITY/GEOGRAPHIC SPECIFIC COMMITTEES**

- 190 1. Establishment
- 191 a. Individuals wishing to establish modality or geographic specific committee shall petition the Board of Directors. At a minimum the petition
- 192 should state purpose, show sufficient need and sufficient member interest.
- 193 b. The Board of Directors has the authority to approve or deny for cause said petition.
- 194 2. Appointment
- 195 a. Upon approval of the petition to establish the Board of Directors shall appoint the initial chairman and vice chairman.
- 196 3. Structure/Responsibilities
- 197 a. Modality or geographic specific committees shall:
- 198 i. Appoint a chairman and vice chairman by majority vote of all committee members
- 199 ii. Conduct activities relevant to the geographic region and/or specific modality
- 200 iii. Report quarterly on such activities to the Board of Directors
- 201 iv. Not make financial agreements without the approval of the Board
- 202 v. Give written notice to the Board of Directors in the event said committee becomes inactive and wishes to be dissolved

203 **SECTION 3: DISSOLUTION**

- 204 1. Administrative committees will be dissolved when charges are complete.
- 205 2. Geographic/modality specific committees will be dissolved when there is no longer sufficient need or interest.

206 **ARTICLE VIII – OSRT DELEGATES TO THE AMERICAN SOCIETY OF RADIOLOGIC TECHNOLOGISTS (ASRT) HOUSE OF DELEGATES**

207 **SECTION 1: DELEGATES**

- 208 1. Two OSRT delegates and two alternate delegates shall be appointed by a majority vote of the Board of Directors.
- 209 2. The OSRT shall submit to ASRT the names of the OSRT delegates and alternate delegate by the first business day of April or the OSRT delegate
- 210 positions shall remain open until after the ASRT House of Delegates’ meeting
- 211 3. The OSRT has the power to remove its delegates.

212 **SECTION 2: QUALIFICATIONS**

- 213 1. A delegate shall show proof of continuing education.
- 214 2. A delegate shall be a voting member of the ASRT and OSRT for two (2) years immediately preceding nomination.
- 215 3. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the OSRT.
- 216 4. A delegate shall practice in the radiologic science profession or healthcare.
- 217 5. A delegate may serve concurrently on the board of any national radiologic science certification or national accreditation agency.

218 6. A delegate shall have the time and availability for necessary travel to represent the OSRT and ASRT.

219 **SECTION 3: RESPONSIBILITIES**

- 220 1. OSRT delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates, i.e. reference committee meetings,  
221 caucuses and all other appropriate meetings.  
222 2. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.  
223 3. Disseminate information to the OSRT

224 **SECTION 4: ABSENCE**

- 225 1. An absence exists when an appointed OSRT delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The  
226 delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the  
227 Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall  
228 be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open.  
229 2. There shall be no on-site credentialing of delegates.

230 **SECTION 5: VACANCIES**

231 A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment  
232 process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

233 **ARTICLE IX – CENSURE, REPRIMAND AND REMOVAL**

- 234 1. Any member, officer, Board member or OSRT Delegate may be censured, reprimanded or removed for cause. Sufficient cause for such censure,  
235 suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the OSRT or any other  
236 conduct prejudicial to the interests of the OSRT.  
237 2. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.  
238 3. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before  
239 final action is taken.  
240 4. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be  
241 considered.  
242 5. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is  
243 taken.  
244 6. Censure and reprimand shall be by majority vote of the Board of Directors.  
245 7. Removal shall be by two-thirds vote of the entire membership of the Board of Directors.

246 **ARTICLE X – PARLIMENTARY AUTHORITY**

247 The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the OSRT in all cases to which they are applicable in  
248 which they are consistent with the Bylaws.

249 **ARTICLE XI – AMENDMENTS OF BYLAWS**

- 250 1. The bylaws may be amended by a two-thirds (2/3) vote of the membership present and voting at the annual meeting. Notice of the proposed bylaw  
251 amendments shall be provided to the membership at least thirty (30) days prior to the annual meeting.  
252 2. Any member of OSRT may propose amendments to the Bylaws Committee  
253 3. Amendments adopted by vote of the membership become effective sixty (60) days after the adjournment of the annual meeting.

254 **ARTICLE XII – INDEMNIFICATION**

255 Every officer, director, employee or delegate of the OSRT shall be indemnified by the OSRT against all expenses and liabilities, including attorney's  
256 fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of being or  
257 having been an officer, director, employee or delegate of the OSRT if the above-named individual acted in good faith and within the scope of the  
258 above-named individual's authority and in a manner reasonably believed to be not opposed to the best interests of the OSRT. In no event shall  
259 indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this  
260 organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer,  
261 director, employee or delegate may be entitled.

262 **ARTICLE XIII – DISSOLUTION**

263 In the event of dissolution or final liquidation of the OSRT, all of its assets remaining after payment of its obligations shall have been made or provided  
264 for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for scientific and  
265 educational purposes, consistent with those of OSRT, as designated by the Board of Directors.  
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